



NGUYEN HONG THAO NHI

Email: thaonhi.ng21@gmail.com
Phone: 0932 113 761
Address: Binh Chanh District, Ho Chi Minh City

SUMMARY

I am a dedicated and adaptable professional with a strong background in logistics and supply chain management. At CALOFIC Corporation, as a Senior Invoicing Staff, I handled invoicing, cargo documentation, and shipment coordination. Previously, I gained valuable experience focusing on documentation, customer service, and data management, strengthening my organizational and time management skills. Looking ahead, I aim to become a Logistics Team Leader, where I can apply my skills to improve operations and enhance supply chain efficiency.

WORK EXPERIENCES

Senior Invoicing Staff | CALOFIC Corporation

Jun 2024 – Feb 2025

- Issue and print invoices: VAT invoice
- Post goods to the ERP system: tanker truck, truck from Kerry warehouse, direct container, and rice from the distributor.
- Check, sign and stamp invoices: electronic invoice, VAT invoice, delivery note, and stock transfer note for goods sent to agents.
- Count and verify: electronic invoice, VAT invoice, delivery note, stock transfer note for goods sent to agents.
- Print warehouse entry and exit notes: print for the container and transfer to the distributor.
- Create: goods issuing cum internal transport document.

Operations Internship | Trien Vong International Transport Service

Sep 2023 – Dec 2023

- Send and receive cargoes.
- Contact the transportation company to arrange the cargoes for customers.

Documentation & Customer Service Internship | Saigon Newport Logistics

Jan 2023 – Mar 2023

- Input shipment data into the Oracle Transportation Management (OTM) system.
- Resolve A/Ns supported by free storage.

EDUCATION

Faculty of Logistics – International Trade

Oct 2020 – Dec 2023

Hoa Sen University

- Major: Logistics and Supply Chain Management
- GPA: 3.46/4.0

ADDITIONAL INFORMATION

- **Skills:** Word, Excel, PowerPoint, Canva, ERP system, Time Management
- **Languages:** English Aptis B1
- **Certifications:**
 - The Degree of Bachelor of Logistics and Supply Chain Management
 - The FIATA Diploma in Freight Forwarding
- **Activities:**
 - Candidate | International Business Arena
 - Human Resource Staff | Young Logistics Club – HSU

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

THE PRESIDENT OF
HOA SEN UNIVERSITY
has conferred

THE DEGREE OF BACHELOR
LOGISTICS AND
SUPPLY CHAIN MANAGEMENT

Upon: Ms *Nguyen Hong Thao Nhi*

Date of birth: **21 July 2002**

Degree classification: **Very good**

Ho Chi Minh City, 18 March 2024

Reg. No: **HSU/B 0206/2024**

CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM
Độc lập - Tự do - Hạnh phúc



ĐẠI HỌC HOA SEN

HIỆU TRƯỞNG
TRƯỜNG ĐẠI HỌC HOA SEN
cấp

BẰNG CỬ NHÂN
LOGISTICS VÀ
QUẢN LÝ CHUỖI CUNG ỨNG

Cho: Bà *Nguyễn Hồng Thảo Nhi*

Ngày sinh: **21/07/2002**

Hạng tốt nghiệp: **Giỏi**

TP. Hồ Chí Minh, ngày 18 tháng 03 năm 2024



HIỆU TRƯỞNG

PGS. TS. VÕ THỊ NGỌC THÚY

Số hiệu: **HSU/B 019441**

Số vào sổ gốc cấp văn bằng: **HSU/B 0206/2024**

FIATA DIPLOMA IN FREIGHT FORWARDING

THIS IS TO CERTIFY THAT

Nguyen Hong Thao Nhi

HAS SUCCESSFULLY MET THE REQUIREMENTS OF THE VOCATIONAL
TRAINING PROGRAMME LEADING TO THE DIPLOMA


DELIVERED BY

*FIATA International Federation of Freight Forwarders
Associations*

Geneva, Switzerland, 9 July 2024



Turgut Erkeskin
FIATA President



Dr Stéphane Graber
FIATA Director
General



FIATA
International Federation of Freight Forwarders Associations



Candidate report

NGUYEN HONG THAO NHI

Candidate name

17/03/2022

Test date

2717866

Candidate reference
number

HOA SEN UNIVERSITY

Organisation

**Aptis General -
Listening Reading
Speaking Writing**

Test package

Other

ID type

22008405

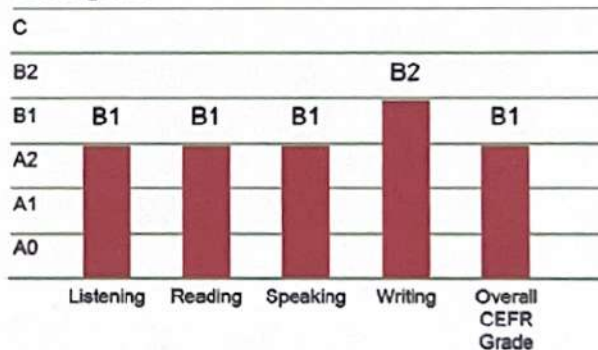
ID number

Scale score

Skill name	Skill score
Listening	32/50
Reading	34/50
Speaking	38/50
Writing	44/50
Final Scale Score	148
Grammar and Vocabulary	28/50

CEFR skill profile

CEFR grade



Please turn over for CEFR skill descriptors.

Certified by

www.britishcouncil.org/aptis

Vo Duy Bich Huong
Exams Operations Manager

ACADEMIC TRANSCRIPT

Bachelor Level

Student name: **Nguyễn Hồng Thảo Nhi**

Student ID: 22008405

Date of birth: 21/07/2002

S/N	Program	Specialization	Effective date	Intake
1	Logistics and Supply Chain Mmt	Logistics and Supply Chain Mmt	14/09/2020	2020

Semester 1 - Academic Year 2020-2021

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	AV117DV01	English for International Communication 4	105	5	B	3,0	7,4	
2	DC115DV01	Study Skills in College and University	45	3	B+	3,3	7,6	
3	GLAW101DV01	Introduction to Law	45	3	B	3,0	7,4	
4	NT103DV01	Introduction to International Business	45	3	B+	3,3	7,9	

Transferred Credits

S/N	Course ID	Course Title	Credits	Average Score			Notes
				Letter Grade	Grade Point		
					4.0 Scale	10.0 Scale	
1	AV116DV01	English for International Communication 3	5	M			

Credit Hours Attempted: 14 Credit Hours Transferred: 5

Credit Hours Completed: 14 Transferred Credit Hours Earned: 5

Credit Hours Registered: 19

Credit Hours Earned: 19

Semester GPA 3,13

Semester 2 - Academic Year 2020-2021

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	AV210DV01	English for International Communication 5	105	5	B+	3,3	8,3	
2	KHTQ113DV01	Business Statistics	45	3	B-	2,7	6,9	
3	KT204DV02	Introduction to Accounting	45	3	B+	3,3	8,0	
4	QT115DV01	Business Law and Ethics	45	3	A-	3,7	8,5	
5	TINV002DV01	Microsoft Office - Level A	45		B+	3,3	8,3	

Credit Hours Attempted: 14

Credit Hours Completed: 14

Semester GPA 3,26

Summer Semester - Academic Year 2020-2021

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	AV211DV01	English for International Communication 6	105	5	B+	3,3	8,3	

Credit Hours Attempted: 5

Credit Hours Completed: 5

Semester GPA 3,30

Semester 1 - Academic Year 2021-2022

ACADEMIC TRANSCRIPT

Bachelor Level

Student name: **Nguyễn Hồng Thảo Nhi**

Student ID: 22008405

Date of birth: 21/07/2002

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	DC132DV01	Communication	45	3	A-	3,7	8,5	
2	DC140DV01	Marxist-Leninist Philosophy	45	3	B+	3,3	7,9	
3	DC141DV01	Marxist-Leninist Political Economy	30	2	B+	3,3	8,2	
4	MK203DV01	Introduction to Marketing	45	3	A-	3,7	8,7	
5	QT101DV01	Microeconomics	45	3	A-	3,7	8,6	
6	QT106DV02	Introduction to Management	45	3	B+	3,3	7,7	

Credit Hours Attempted: 17

Credit Hours Completed: 17

Semester GPA 3,51

Spring Semester - Academic Year 2021-2022

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	QP001DV01	National Defense Education 1	45		B+	3,3	8,2	
2	QP002DV01	National Defense Education 2	30		A	4,0	9,7	
3	QP003DV01	National Defense Education 3	30		A	4,0	9,6	
4	QP004DV01	National Defense Education 4	60		B+	3,3	8,1	

Semester 2 - Academic Year 2021-2022

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	DC120DV02	Humans and the Environment	45	3	B+	3,3	8,1	
2	DC142DV01	Scientific Socialism	30	2	B+	3,3	7,8	
3	MIS215DV01	Information Technology in Business	45	3	A-	3,7	8,7	
4	NT204DV02	Integration & International Agreements	45	3	B+	3,3	7,9	
5	NT331DE01	Multimodal Transport (FIATA)	45	3	B+	3,3	8,1	
6	PE110DV01	Taekwondo	30	1	A		9,3	
7	QT102DV01	Macroeconomics	45	3	B-	2,7	6,3	

Credit Hours Attempted: 18

Credit Hours Completed: 17

Semester GPA 3,26

Summer Semester - Academic Year 2021-2022

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	DC084DV01	Civic Education	3		B+	3,3	8,0	
2	DC143DV01	Ho Chi Minh's Ideology	30	2	B+	3,3	8,1	
3	NT329DE01	Techniques of International Trade (FIATA)	45	3	A	4,0	9,3	
4	PE109DV01	Badminton	30	1	B-		6,3	

Credit Hours Attempted: 6

Credit Hours Completed: 5

Semester GPA 3,72

Semester 1 - Academic Year 2022-2023

ACADEMIC TRANSCRIPT

Bachelor Level

Student name: **Nguyễn Hồng Thảo Nhi**

Student ID: 22008405

Date of birth: 21/07/2002

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	DC144DV01	Vietnam Communist Party's History	30	2	A-	3,7	8,6	
2	EC307DV01	Applying Blockchain on International Business	45	3	B+	3,3	7,8	
3	HRM203DV01	Human Resource Management	45	3	B-	2,7	6,7	
4	LG204DE01	Logistics (FIATA)	45	3	B+	3,3	8,4	
5	LG314DE01	Sea Transport (FIATA)	45	3	A	4,0	9,4	
6	PE106DV01	Table Tennis	30	1	B+		8,1	
7	TC202DV01	Corporate Finance	45	3	B	3,0	7,2	

Credit Hours Attempted: 18

Credit Hours Completed: 17

Semester GPA 3,31

Spring Semester - Academic Year 2022-2023

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	LG250DV01	Work Experience Internship		3	A	4,0	9,0	

Credit Hours Attempted: 3

Credit Hours Completed: 3

Semester GPA 4,00

Semester 2 - Academic Year 2022-2023

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	BA401DV01	Supply Chain Management	45	3	A-	3,7	8,6	
2	GLAW301DV01	Transport Law and International Conventions	45	3	B+	3,3	8,4	
3	IB301DV01	International Investment	45	3	A-	3,7	8,9	
4	IB304DV01	Project		2	B+	3,3	8,0	
5	LG205DE01	Warehouse and Inventory Management (FIATA)	45	3	B+	3,3	8,3	
6	LG303DV01	Seaports management and operate	45	3	A-	3,7	8,9	
7	LG305DV01	International Transport	45	3	A	4,0	9,2	
8	LG315DE01	Cargo and Insurance in International Transport (FIATA)	45	3	A	4,0	9,3	

Credit Hours Attempted: 23

Credit Hours Completed: 23

Semester GPA 3,64

Summer Semester - Academic Year 2022-2023

S/N	Course ID	Course Title	Periods	Credits	Average Score			Notes
					Letter Grade	Grade Point		
						4.0 Scale	10.0 Scale	
1	LE103DV01	Gender and Development in Viet Nam	45	3	A	4,0	9,9	
2	PHI117DV01	Philosophy in Practice	45	3	A-	3,7	8,5	

Credit Hours Attempted: 6

Credit Hours Completed: 6

Semester GPA 3,85

Semester 1 - Academic Year 2023-2024

ACADEMIC TRANSCRIPT

Bachelor Level

Student name: **Nguyễn Hồng Thảo Nhi**

Student ID: 22008405

Date of birth: 21/07/2002

S/N	Course ID	Course Title	Periods	Credits	Letter Grade	Average Score		Notes
						Grade Point	4.0 Scale	
1	LG312DE01	Forwarding and customs declaration (FIATA)	45	3	A	4,0	9,4	
2	LG316DE01	Logistics Information systems (FIATA)	45	3	A-	3,7	8,8	
3	LG450DV01	Graduation Internship		9	A-	3,7	8,5	

Credit Hours Attempted: 15

Credit Hours Completed: 15

Semester GPA 3,76

Earned credits: 141

CGPA: 3,46

March 15, 2024

Pp. PRESIDENT

Head of Office of Academic Affairs

Nguyen Tien Lap

Institutional Grading Scale				Special grades			
Grade Point	Letter Grade	Grade Point	Letter Grade	Grade Point	Grade	Code	Meaning
9,0 – 10,0	A = 4,0	5,0 – 5,4	C = 2,0	11	--	I	Incomplete/Permitted exam absence
8,5 – 8,9	A- = 3,7	4,0 – 4,9	C- = 1,7	12	00	F	Fail/Retake
7,5 – 8,4	B+ = 3,3	3,0 – 3,9	D+ = 1,3	13	00	F	Fail/Non-permitted exam absence
7,0 – 7,4	B = 3,0	2,0 – 2,9	D = 1,0	14	--	W	Withdrawal
6,0 – 6,9	B- = 2,7	1,0 – 1,9	D- = 0,7	15	--	M	Exemption
5,5 – 5,9	C+ = 2,3	0,0 – 0,9	F = 0,0	16	--	S	Fail/Suspended from exams



VIETNAM LOGISTICS RESEARCH AND DEVELOPMENT INSTITUTE (VLI)
5th Floor, Saigon Port Building, No.3 Nguyen Tai Thanh Street, Ward 13, District 4, HCMC
E. vli1@vli.edu.vn T. +84-28-7301 8689

TRANSCRIPT

COURSE: FIATA DIPLOMA IN FREIGHT FORWARDING

The started date: **Sep, 2021** - The finished date: **Apr, 2024**

Full name: **NGUYEN HONG THAO NHI** Gender: **Female**

Date of birth: **21 Jul 2002**

Class: **VH07.24**

No.	Module	Scores (100/100)
1	Introduction to Freight Forwarding	93
2	Sea Transport	94
3	Maritime Container	94
4	Multimodal Transport	93
5	Air Transport	63
6	Road Transport	83
7	Rail Transport	83
8	Inland Waterways	94
9	Customs	94
10	Logistics	84
11	Transport Insurance	94
12	Dangerous Goods	94
13	Safety and Security	84
14	Information and Communication Technology (ICT) in Forwarding	88
15	Warehouse Management	83

Notes: To check your recognised FIATA Certificate Number, please visit the below website:

<https://fiata.org/diplomas-list/>

Date: **14th July 2024**

Certified by

Vietnam Logistics Research and Development Institute (VLI)

Director



Assoc. Prof. Dr. HO THI THU HOA